

Rock Creek Community Academy School Board
August 18, 2014 12:00 P.M. at Cricket's Café, Sellersburg, IN
Meeting Minutes: Open Session

John Secor called the meeting to order at 12:14 P.M. Also present: Jeff Dethy and Marion Winslow, members, constituting a quorum. Sara Hauselman, RCCA Administrator/ Principal; Jennifer Brown, Dean of Students; Karen Rogers, Business Manager; and Susan Miller, Treasurer, were also present.

- The Board resolved to approve the immediate appointment of two new Board members, Shannon Ford and Jason Hall, to three-year Board terms. They were interviewed by members John Secor and Jeff Dethy in an Executive Work Session on Monday, July 28. The motion was made by John Secor; second by Jeff Dethy; and unanimous Board agreement by vote.
- The Board temporarily adjourned after these appointments to convene an Executive Session and will reconvene after completion of business in the Executive Session on a motion by John Secor; second by Marion Winslow and unanimous Board agreement by vote.

The RCCA Board reconvened at 12:41 P.M. and proceeded with business according to the Agenda with the addition of the new members, Shannon Ford and Jason Hall, in attendance.

RCCA Business Manager and Treasurer Susan Miller gave information about or reported the following:

- (1) The most current financial reports (balance sheet; profit and loss) for the month of June 2014;
- (2) Update on status of refinancing modular loan through New Washington Bank—currently paying \$14,975; will go to about \$4600-4800 a month @ around 5% or less with fixed rate for 5 years and then can renegotiate; at rate will own in 15 years; in process of completing papers;
- (3) Discussion of Free and Reduced applications for 2014-15; apps down; stand around 17%; need way to encourage all who are eligible to fill out apps; would affect funding;
- (4) All teacher, administrative and support staff contracts to be signed (some to be re-signed due reprinting of previously signed contracts that now reflect changes made in wording per July 21 meeting);
- (5) Administrative personnel Sara Hauselman and Susan Miller did not take wage increases for the new school year; support staff wage increases were at 2%;
- (6) The Business Office is working on a deal with a webmaster who will update the school website and maintain it or train an in-house person to do so; the Academy contracts with Five-Star to provide an IT person one-half day, two times weekly ;
- (7) Need for future funding; need grants and grant writer;
- (8) Vouchers for June 1-30, 2014.

- The Board signed vouchers for June 1-30, 2014 in the amount of \$167,056.34.
- The Board approved the employment of additional new teachers (noted below) as proposed by Principal Sara Hauselman and signed contracts as presented by Business Manager Karen Rogers for the below listed teachers, administrative personnel, and other support staff on a motion made by John Secor; second by Jeff Dethy; and unanimous Board agreement by vote.
- The Board signed contracts for the following 2014-15 teachers: J. Anderson, A. Bacon (new), J. Beattie, J. Brightwell (new) , C. Brown, D. Burton, G. Burton, A. Bush, J. Campbell, Cano, B. Chitwood, L. Cundiff, G. Ellis, E. Ott, E. Everage(new), S. Frederick, A. Gator (new), O. Hanley, A. Koopman, B. Koopman, K. Lovins, B. Northern, E. Ott, A. Palmer (new), H. Perkins, L. Riley, M.

- Roellig, T. Seevers. J. Simmons (new), L. Williams, D. Winchester, A. Windell (new);
- for paraprofessionals: G. Calico, S. Calico, C. Carver, A. Paro, B.J. Paro, P. Pearson, M. Smith;
 - for administrative and support staff: C. Brown (Dean); J. Brown (AD), L. Cundiff (Title I Adv), M. Dunn (Nurse/AA), P. Fenner (Sp Ed Dir), S. Hauselman (Adm), B. Koopman (High Ability Adv), K. Lovins (In Serv Coord), S. Miller (Treas), B. Paro (AAD,Safety, Transp), L. Riley (Char Counts), K. Rogers (Bus Mgr),L. Thompson (Lunch Mgr), S. Willham (AA).
- The Board resolved to approve the Treasurer's Report on a motion made by Jeff Dethy; second by Marion Winslow; and unanimous Board agreement by vote.
 - The Board resolved to approve the minutes from the Open Session Meeting of July 21 on a motion by Jason Hall; second by Shannon Ford; and unanimous Board agreement by vote.

Administrator Sara Hauselman reported/presented the following:


- (1) 2014-15 enrollment stands at 511;
 - (2) Successful start of school;
 - (3) Updated status of re-chartering project: hired independent person as "temporary hire" to be responsible for the gathering and formatting, general preparation of re-chartering documents required by Ball State at \$3,000 per the Board directive issued at the July 21 Board meeting . She has had one appointment on campus and plans another soon; is well into the project.
Reminder: Representatives of Ball State will be on campus for a site visit on September 29-October 1, 2014. Board members need to be available for interviews at that time.
 - (4) Sara is attending BSUOCS 2014 School Leaders Fall Summit on Sept 4-5 in Indianapolis; Board needs to be represented on Sept. 4-Jeff Dethy plans to go.
- The Board resolved to approve the Administrator's report as presented on a motion by Marion Winslow; second by Jeff Dethy; unanimous Board agreement by vote.

The Board discussed the following:


- (1) Need to review the 403b/pension plan and insurance-new plan to be put into effect Nov. 1; Board will put on September agenda;
 - (2) Need to review support staff wage increases-September agenda or later;
 - (3) Requested hard copies of the newly revised Personnel Policies and Procedures Manual for Board use and Student Handbooks for the new members;
 - (4) Decision to make November 17, 2014 meeting a night meeting @ 6:00 PM at the Academy;
 - (5) Marion Winslow will write welcome letter to all teachers and staff, announce new Bd members, etc.
 - (6) Announcements:
 - a). Open House-Elem August 25 and Mid/High School August 27; Board needs to attend if possible.
 - b). RCCA will sponsor a College Fair on Oct 22—includes all Clark County
- With no other business, the Board resolved to adjourn at 1:55 P.M. on the motion made by Marion Winslow; second by Jeff Dethy; unanimous Board agreement by vote.

The next meeting will be @ 12:00 Noon on Monday, September 22, 2014, at Cricket's Café, junction of Old State Rd. 60 and I-65, Sellersburg.

Respectfully submitted by



 Marion Winslow, Secretary of the Board



 John Secor, Chairman of the Board